

# CUBBY'S CLUBHOUSE



## Unexpected Closure of Childminding Service Procedure

I will endeavour to provide a service for the hours and times that I have been contracted to work, however very occasionally it may be necessary to close my childminding service.

This may be as a result of me being unwell and therefore unable to work. If I have a minor ailment, such as a cough or a cold I will continue, however if my illness is very contagious then I will refrain, for example diarrhoea and sickness, until I know I cannot pass on the infection to the children or their parents. I will try to provide as much notice as possible if I am unable to work.

There may be other occasions when I am unable to provide a service, for example:  
Following emergency evacuation of my premises (see evacuation policy)  
Loss of power to my home  
Mains water turned off  
Heating broken  
Flooding  
Medical emergency for myself or a member of my immediate family  
Death within the family

I will advise parents as soon as I can if I am unable to provide a service.  
I will work with parents where possible to find temporary emergency childcare from amongst local childminders that are known to the child until I can offer a normal service. I will make no charge if I am unable to provide a service.

I may be able to provide a limited service from a fellow childminders home during some of the above situations, however I would discuss any alternative arrangements with each individual parent/carer.